**LEAVE APPLICATION**

To

The Headmistress

Air Force School Borjhar

Mountain Shadow

Guwahati-781015

Dear Madam,

This is to inform you that my son / daughter\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Class\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Section\_\_\_\_\_\_\_\_\_\_\_\_\_Roll No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_will be / was absent

from the school on the following date/ dates\_\_\_\_\_\_\_to\_\_\_\_\_\_\_\_due to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

I request that that leave of absense may be granted.

Thank you,

.

Your Faithfully

Date:\_\_\_\_\_\_\_\_\_\_

Remarks by Headmistress:

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Remarks by Headmistress: